

Ffynone House School



Admissions Policy

Approved by: M Boulding

Date: 11/01/2018

Last reviewed on: 14/10/2019

Next review due
by: 14/10/2021

Policy for Admissions

We recognise that the choice of school is a decision of paramount importance for all parents. This policy ensures that all applications and enquiries are dealt with appropriately.

Entry into all Years at the School

We welcome pupils at all stages of their education who we feel would benefit from the education provided at Ffynone House School. The following process is followed:

- School receives enquiry from parents / guardian
- Prospectus, Application Form and other introductory documents sent
- Family visits the school
- Pupil is offered a taster day if appropriate
- Parents / guardians submit Registration Form.
- Letter of offer is sent to parents / guardian accompanied by an Acceptance Form, Terms and Conditions, School Rules and a request for a £500 deposit.
- Parents / Guardian return completed forms and deposit. The deposit reserves your child's place and is non-refundable in the event of your child not joining us at Ffynone. The deposit will be refunded from the final fee invoice provided your child has attended at least two terms at Ffynone.
- Welcome letter sent to student by the Head

Bursaries / Scholarships

There are funds available for a limited number of pupils. Parents should refer to the information on the website and request a scholarship pack or bursary forms from the school.

Equal Opportunities

The school acknowledges its non-discrimination and planning duty under the Special Educational Needs and Disability Act 2001. However, parents / guardians seeking the admission of a pupil with mobility difficulties are advised to approach the school well in advance so that consultations can take place.

International Dimension

The School welcomes pupils from abroad who can cope with education in English and work towards standard UK qualification, with some limited EAL support.

Appeal Process

Following the rejection of an application to join Ffynone House School, parents may appeal to the Chair of Trustees for a re-evaluation of the application. The Chair will appoint a panel of Governors and Trustees to make an independent review of the earlier decision. The decision of this panel will be final.